

HPV VACCINE

DIGITAL MEDIA KIT

Project Logistics FAQ:

1. How do I register? What is the deadline?

Sign up at icaap.remote-learner.net. Create an account and enroll in the course titled 2019 HPV Vaccine Quality Improvement Project. Please call 312-733-1026 ext. 207 with any questions. (The project platform is through the Illinois Chapter of the AAP.) Enrollment closes April 12, 2019.

2. Who can participate?

Any primary care clinician in Illinois, Iowa, Kansas, Missouri, Nebraska and Wisconsin may enroll.

3. What is the cost?

As this is a grant funded initiative, there is no cost to participants.

4. How long is the project?

Programming begins in April and concludes in September.

5. Are there any in-person meetings?

This activity is conducted as an online learning collaborative only. Curriculum is presented through three live webinars with group discussions, held throughout the six-month course.

6. How do I get my materials?

All curriculum materials are archived within the online learning management system, including the educational modules, recordings of the project-wide webinars, and HPV/QI resources.

7. Do you have to be an AAP Chapter member?

While chapter membership is not required, we encourage you to join your state chapter and enjoy the many opportunities afforded that membership.

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8. Who do I contact for technical support or other questions?

Please call 312-733-1026 ext. 207 with any questions, or email Dru O'Rourke at dorourke@illinoisaaap.com.

9. How and when do I get my CME and MOC IV credits?

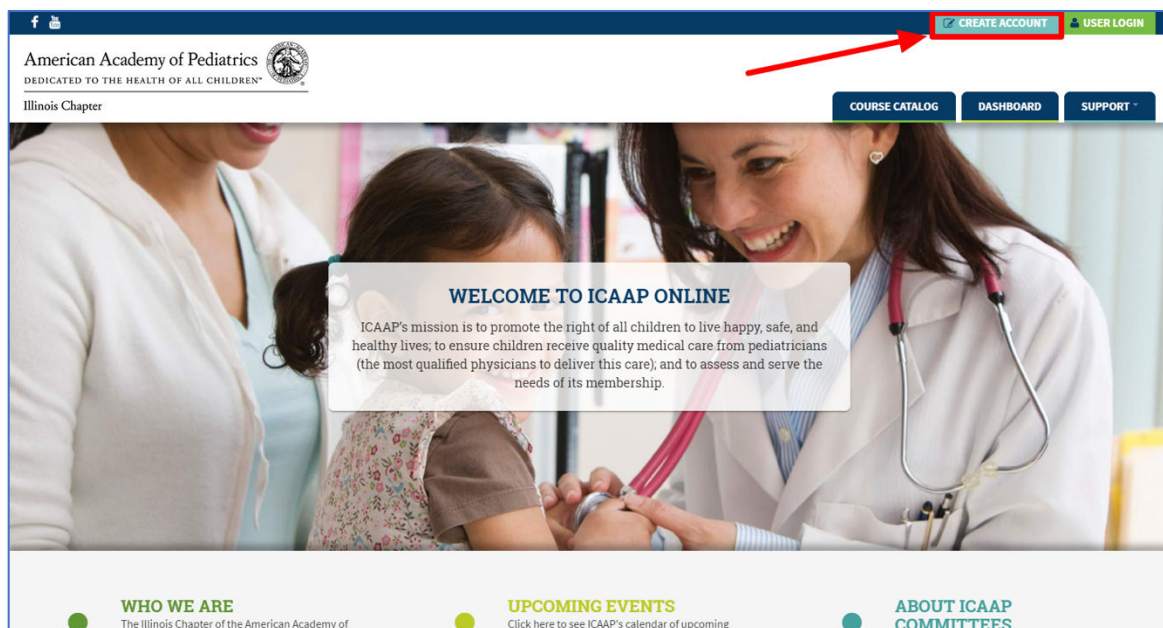
You will receive CME and MOC credit at the end of the project. In order to receive CME, you must view all educational modules and complete the activity evaluation. To receive MOC credit, participants are required to enter three cycles of data and submit a project attestation form.

10. I participated in the 2018 project. Can I sign up again to earn credits?

Yes.

See below for course enrollment instructions:

Step 1 – Open icaap.remote-learner.net and select “Create Account” in the top right corner:



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Step 2 – Click the “Create new account” button in the lower right corner:

Log in

Username / email

Password

☐ Remember username

Log in

[Forgotten your username or password?](#)

[Cookies must be enabled in your browser](#)

Is this your first time here?

Hi! For full access to courses you'll need to take a minute to create a new account for yourself on this web site. Each of the individual courses may also have a one-time "enrollment key", which you won't need until later. Here are the steps:

1. Fill out the New Account form with your details.
2. An email will be immediately sent to your email address. If you do not receive this email within 24 hours, please contact Elsie Divinagracia at edivinagracia@illinoisAAP.com to confirm your account.
3. Read your email, and click on the web link it contains.
4. Your account will be confirmed and you will be logged in.
5. Now, select the course you want to participate in.
6. If you are prompted for an "enrollment key" - use the one that your course administrator has given you. This will "enroll" you in the course.
7. You can now access the full course. From now on you will only need to enter your personal username and password (in the form on this page) to log in and access any course you have enrolled in.

Create new account

Step 3 – Fill out all required fields in the “New account” form:

New account

[Collapse all](#)

Choose your username and password

Username*

The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s)

Password* ☐ Unmask

More details

Email address*

Email (again)*

First name*

Last name*

City/town

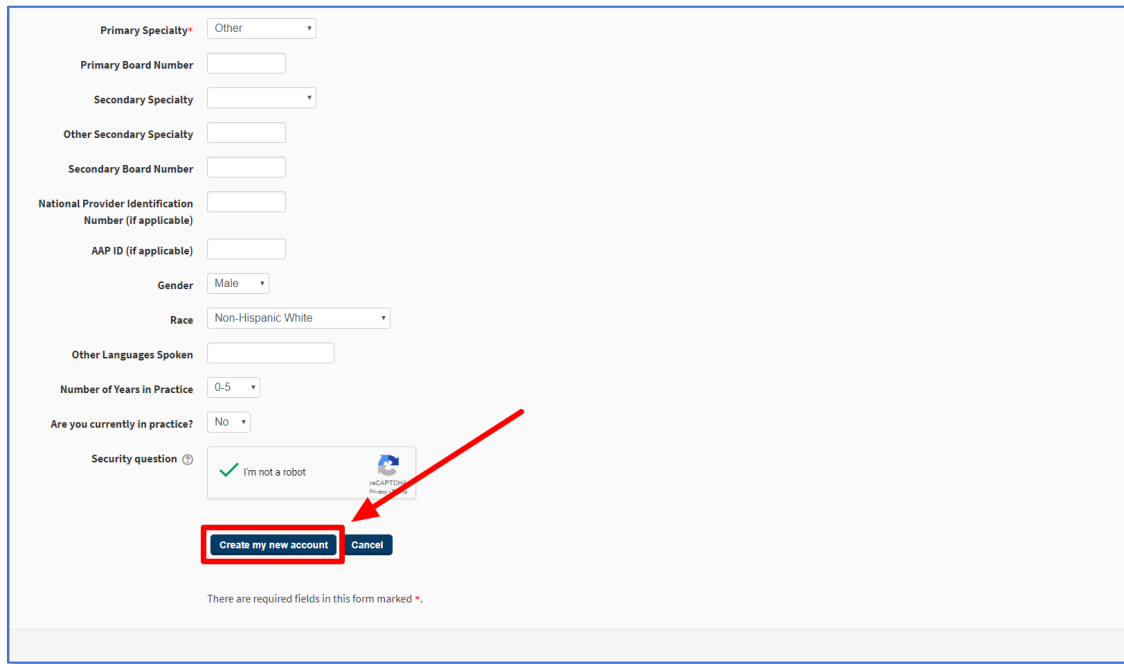
Country

Other fields

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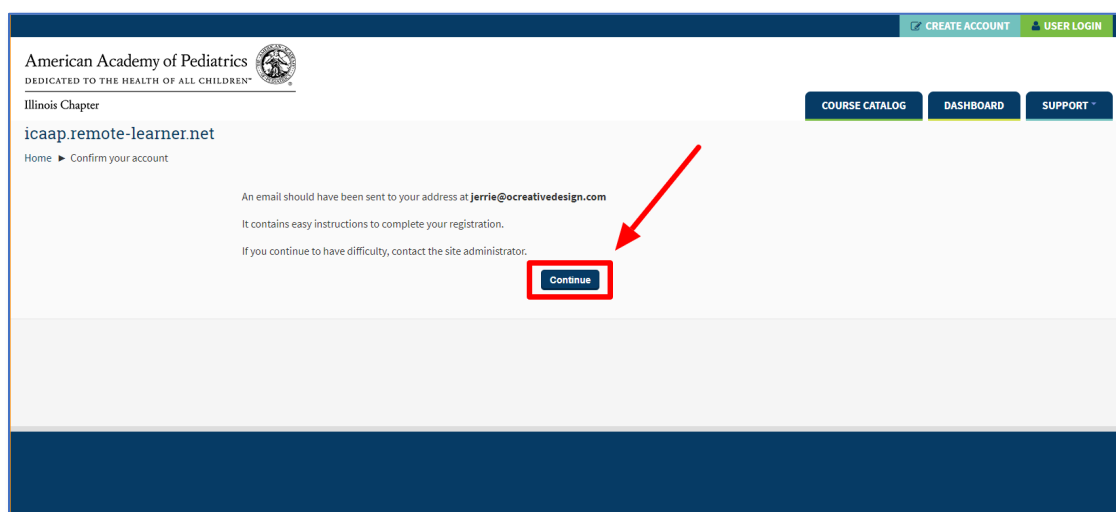
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Step 4 – When you have completed all fields, click the “Create my new account” button:



A registration form for the HPV Vaccine Digital Media Kit. The form includes fields for Primary Specialty (dropdown), Primary Board Number (text), Secondary Specialty (dropdown), Other Secondary Specialty (text), Secondary Board Number (text), National Provider Identification Number (if applicable) (text), AAP ID (if applicable) (text), Gender (dropdown), Race (dropdown), Other Languages Spoken (text), Number of Years in Practice (dropdown), Are you currently in practice? (dropdown), and a Security question (checkbox). A red arrow points to the "Create my new account" button, which is highlighted with a red box. Below the button is a "Cancel" button. At the bottom, there is a note: "There are required fields in this form marked *."

Step 5 – Upon completion, you should receive an account verification screen. Check your email for the automated email verification link:

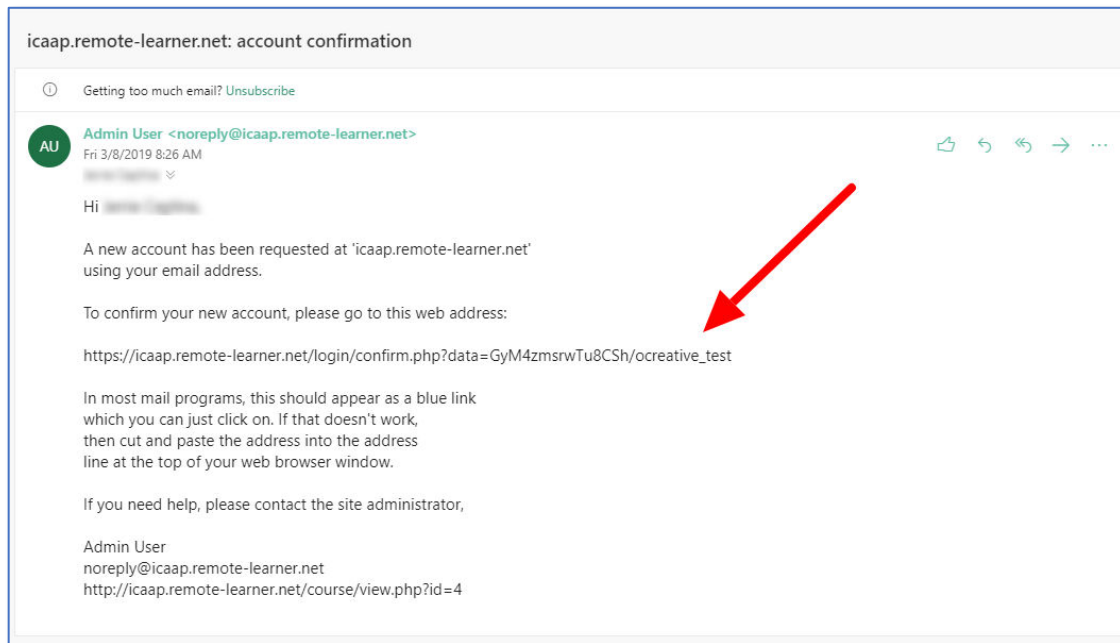


An account verification screen for the American Academy of Pediatrics (AAP) Illinois Chapter. The screen displays the AAP logo and the text "DEDICATED TO THE HEALTH OF ALL CHILDREN™". Below this, it says "Illinois Chapter" and "icaap.remote-learner.net". A red arrow points to a "Continue" button, which is highlighted with a red box. The text on the screen reads: "An email should have been sent to your address at jerrie@ocreativedesign.com. It contains easy instructions to complete your registration. If you continue to have difficulty, contact the site administrator."

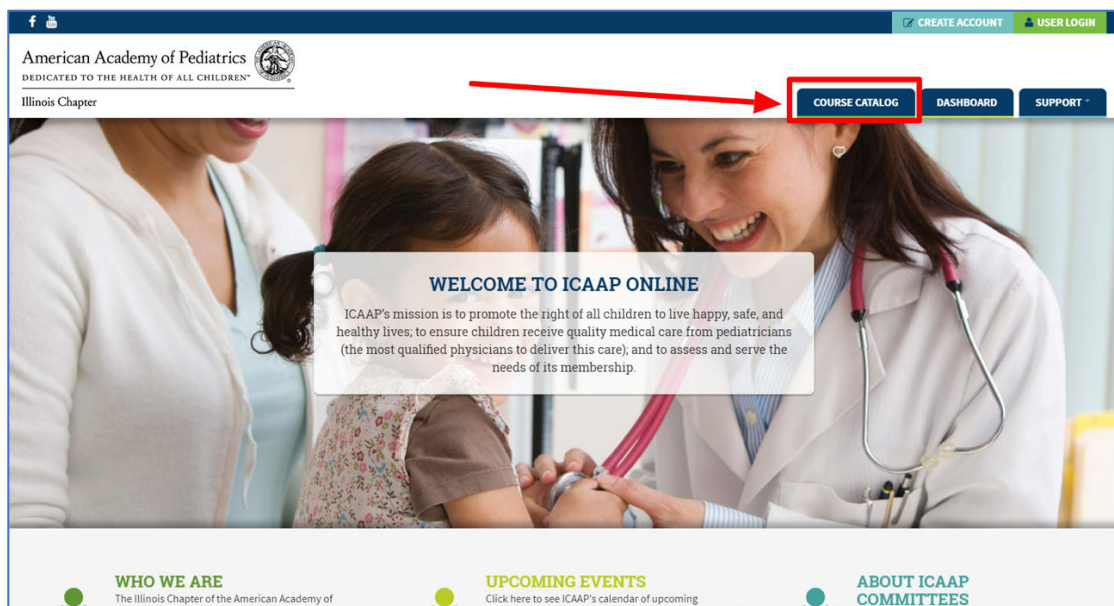
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Step 6 – Navigate to the account creation verification email in your listed email address and copy and paste the verification link into your browser:



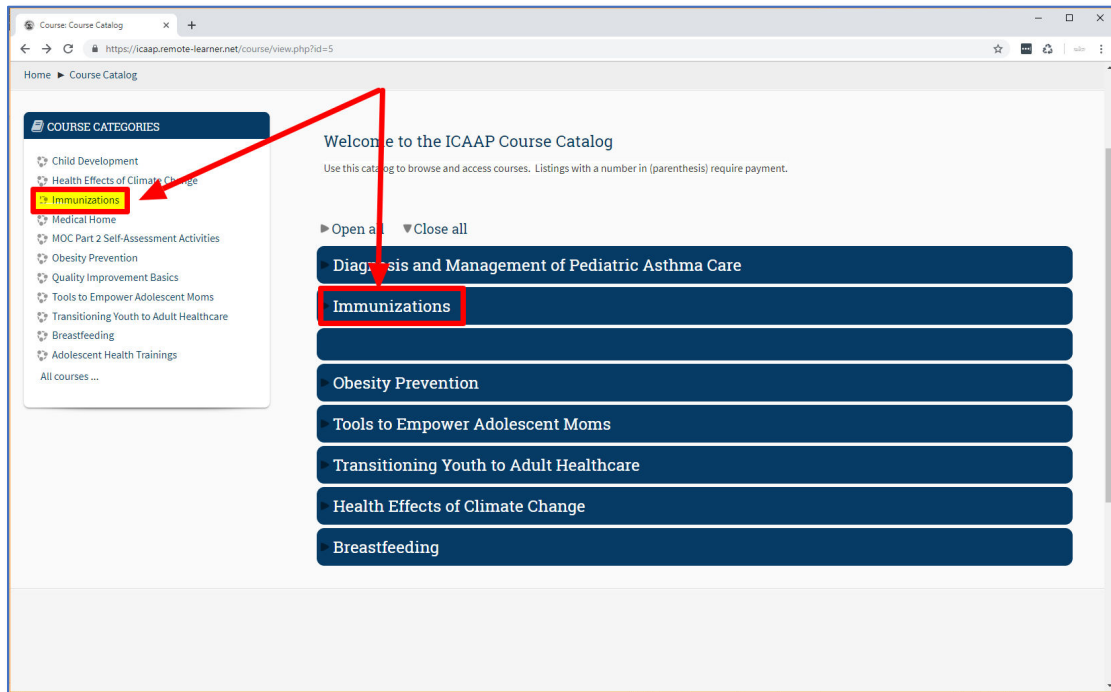
Step 7 – Select “Course Catalog” from the upper right-hand corner of the page:



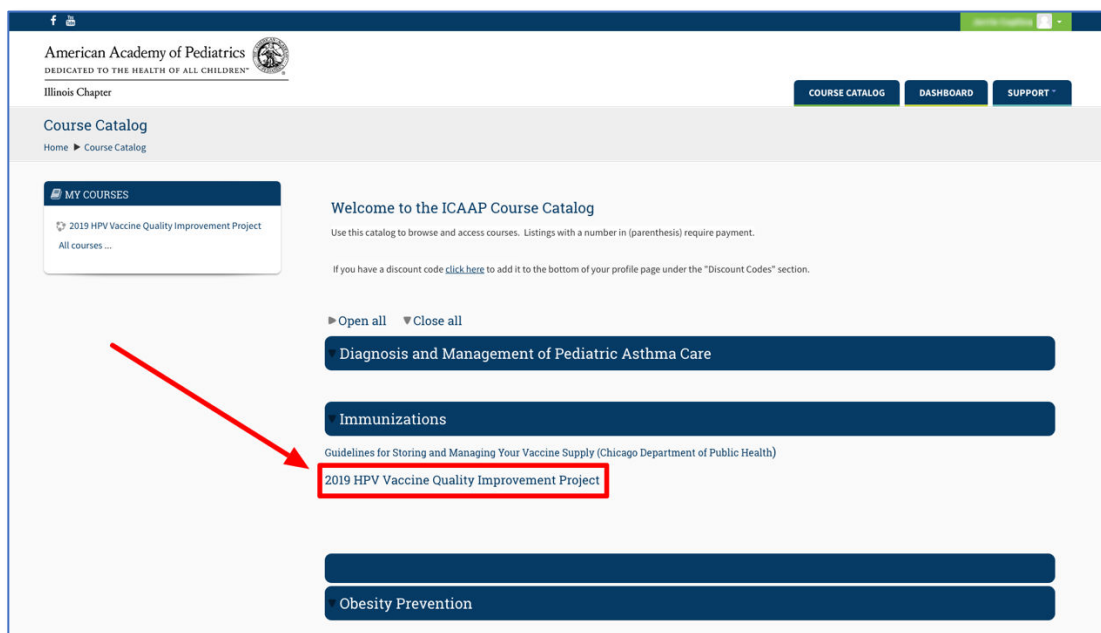
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Step 8 – Select “Immunizations” from the menu on the right side of the page or from the blue drop down bars on the center of the page:



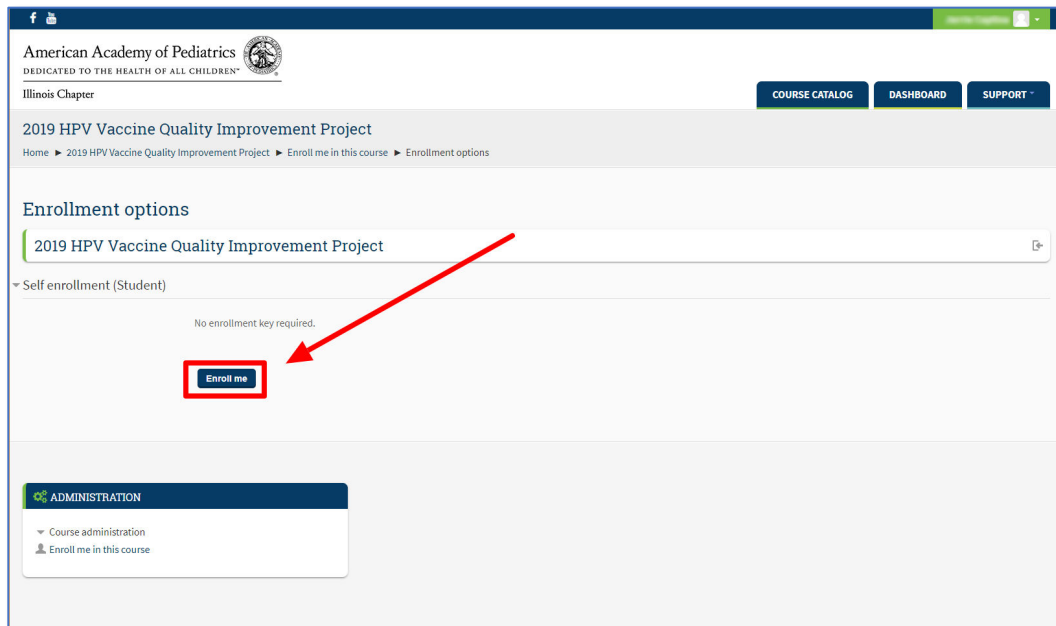
Step 9 – Select “2019 HPV Vaccine Quality Improvement Project”



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Step 10 – Click the “Enroll me” button



Step 11 – You have successfully signed up for the course and can begin exploring the course dashboard:

